



# Grant Application Form

## Conserving cultural heritage



1. What is the legal name of your organisation?

2. Please indicate which best describes your organisation

- Incorporated Association       Unincorporated Group       Aboriginal Corporation  
 Local Government Authority       Church or faith based organisation       University  
 Company (not-for-profit)       Trust (not-for-profit)  
 Organisation established under an Act of Parliament

Other (please state)

3. Has your organisation ever been known by any other name? (please tick)

- Yes    No

3a. Other name(s)

4. Is your organisation located within the Indian Ocean Territories of Christmas or Cocos (Keeling) Islands?

(please tick)

- Yes    No

You do not need to fill out questions 5 and 6 if the application is for an Indian Ocean Territory.  
Please find information related to this in the FAQ's section of our website.

5. Does your organisation have an Australian Business Number (ABN)? (please tick)

- Yes    No

5a. If yes, what is your ABN?

6. Is your organisation registered for GST? (please tick)

- Yes    No

7. Please provide details of your organisation's main operating account.

Account Name

BSB Number

Account Number

Bank Name

### Application Form information

Additional information related to our grants is available from our website, see addresses opposite.

If you need further help please contact us on 08 9340 5270 or Toll Free on 1800 655 270, or you can email us at [grants@lotterywest.wa.gov.au](mailto:grants@lotterywest.wa.gov.au)



Our Grants  
[www.lotterywest.wa.gov.au/grants/working-for-you](http://www.lotterywest.wa.gov.au/grants/working-for-you)



Grant Information  
[www.lotterywest.wa.gov.au/grants/grant-types](http://www.lotterywest.wa.gov.au/grants/grant-types)



Further Resources  
[www.lotterywest.wa.gov.au/grants/news-and-events/publications](http://www.lotterywest.wa.gov.au/grants/news-and-events/publications)



8. Please enter your organisation's details.

Suburb

State

Postcode

Phone

 

Mobile

 

Organisation Email

Website/URL

Postal Address

(please tick if same as above)

Address

Suburb

State

Postcode

9. Please provide your Chairperson's contact details. This will be used to confirm the information provided and to secure agreement to our conditions of grant.

Title (Mr, Mrs, Dr etc.)

Name

Position/Role

Postal Address

City/Town

State

Postcode

Phone

 

Mobile

 

Email



Grant Application Form  
Conserving cultural heritage



For not-for-profit Companies, Trusts and Aboriginal Corporations, please provide details of two Directors or a Director and Secretary.

**Director**

Title (*Mr, Mrs, Dr etc.*)

Name

Position/Role

Postal Address

City/Town

State



Postcode





Phone











Mobile













Email

**Director or Secretary**

Title (*Mr, Mrs, Dr etc.*)

Name

Position/Role

Postal Address

City/Town

State



Postcode





Phone











Mobile













Email



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10. What is your preferred method of receiving communication from Lotterywest (including conditions of grant, grant approvals and other correspondence)? *(please tick)*

by post     by email

11. For the purposes of this application, does the person listed in Q9 choose to give responsibility for signing the Lotterywest Conditions of Grant to someone else within your organisation? *(please tick)*

Yes     No

11a If yes, please complete a Delegated Authority Form and submit it with your application, please find this under 'forms' on our website.

12. Does your organisation manage more than one service or activity? *(please tick)*

Yes     No

12a. What is the name of the service(s) or activities which this application is made for?

12b. Is this service(s) or activity based at a different location than your organisation's main address?

Yes     No

12c. If yes, please provide both street and postal addresses.

Address

Suburb

State

 

Postcode

   

Postal Address     Same as above

Address

Suburb

State

 

Postcode

   

13. If you have been in discussion with a member of our Grants team about this application, who have you talked with? (if you have not had contact with us please leave blank)

Name

14. Who is the best person for Lotterywest to talk to about this application?

Title *(Mr, Mrs, Dr etc.)*

Name

Phone

         

Mobile

           

Email













### Referees

Please provide details of three independent referees whom Lotterywest can speak to about your organisation and about this application. Referees cannot be members of your organisation or your board. Referees may include relevant individuals, peak bodies or other organisations.

1. Title (*Mr, Mrs, Dr etc.*)      Name



Organisation

Phone











Mobile















Email

Position/Role

2. Title (*Mr, Mrs, Dr etc.*)      Name



Organisation

Phone











Mobile















Email

Position/Role

3. Title (*Mr, Mrs, Dr etc.*)      Name



Organisation

Phone











Mobile















Email

Position/Role



### Proposed budget for this application

Please outline your proposal's total cost either in the table below or by attaching a similar table of your own.

Item(s) description	Item cost \$	Requested
<b>Total \$ cost of items</b> Cost of all items in this budget should be quoted excluding GST. If your organisation is not registered for GST and requires the grant from Lotterywest to cover GST component of items please tick below: <input type="radio"/> (This will be discussed with you during assessment)		

Summary	Amount \$
A Request from Lotterywest	
B Your organisation's contribution	
C Other contributions (please complete table below)	
A + B + C = Total \$ cost of items	
D In kind contribution(s) estimated value	

Other contributor's name	Amount \$	Confirmed yes/no	Contact details

### Supporting material required by Lotterywest

In addition to your completed Application Form we require the following

- Your organisation's constituent documents
- A copy of your organisation's main operating account bank statement
- Annual report  
*Please Note: if your annual report is published to a website, please provide the URL address link here instead of attaching the document.*  
www.
- Conservation or treatment plan
- Statement of significance
- Evidence of the urgency of the work
- Evidence of involvement of a recognised practitioner
- Evidence of suitable after-treatment care
- Evidence of that a collection management system (if appropriate) is in place
- Proof of ownership
- Digital photos showing current condition
- Quotes



Please forward your application and attachments to Lotterywest at:  
PO Box 1113, Osborne Park,  
Western Australia 6917  
or deliver it in person to  
74 Walters Drive Osborne Park,  
Western Australia