



Lotterywest Grants

Information Package

Valuing Our State's Heritage

Overview of General Grant Opportunities

This package provides not-for-profit organisations and local government authorities with an overview of the Valuing Our State's Heritage Grants area, including areas where specific information packages are provided and general grant opportunities including memorial grants and grants to ethnic schools. It is a good starting point for organisations that have a proposal to conserve an aspect of the State's natural or cultural heritage. Information on other grant areas is available from our website or by calling Lotterywest.

*This package covers information previously provided in the **Ethnic Schools** and **Memorials** documents, **and new information on general grant opportunities for heritage groups.***

You will find in this package:

- Information about Lotterywest Grants.
- How to apply for a Valuing Our State's Heritage Grant.
- Assessment Criteria for **general grants**, memorial grants and grants to ethnic schools.



Lotterywest

Thanks to the thousands of Western Australians who play our games, Lotterywest has been an important source of funds for the Western Australian community for over 70 years.

Profits from the sale of our games enable us to provide millions of dollars each year to WA's hospitals, sports, arts and community groups, to help build our community and improve the quality-of-life of Western Australians.

What is a Lotterywest Grant?

Lotterywest grants aim to assist community organisations to turn their ideas into reality. We see the grants we make as an investment, not only in the future of your organisation, but in the future of the Western Australian community as a whole.

Lotterywest grants should make a difference to a community. Our preference is for proposals that have come from, or been embraced by, a community, that will involve a wide cross section of people and will enhance the quality-of-life of Western Australians.

Lotterywest has five broad grant areas. These have come about in response to community priorities. Lotterywest grants will:

- Extend the capacity of not-for-profit organisations.
- Strengthen community service delivery.
- Enhance community development initiatives.
- Value our State's heritage.
- Advance participation in community life.

Within these grant areas we have developed information packages which provide information on common grant opportunities. We encourage you to look at the different packages to get a more detailed sense of the various opportunities.

In addition to grants valuing our State's heritage we provide grants for a variety of purposes. Just a few examples include recreation for people with a disability, community celebrations, and for services for seniors, young people and children.

Our primary intent is to provide grants! Once we've confirmed your organisation's eligibility under our legislation, we work with the organisation to develop their proposal. We may also consider a small grant to further develop a proposal to a stage where the application can be assessed.

If your organisation has an idea, we encourage you to contact Lotterywest. Please refer to the contact details at the end of this document.



Valuing Our State's Heritage Information Package

This package provides information to help your organisation apply for a Valuing Our State's Heritage grant, as well as an overview of related grant areas and their information packages.

"The term **Aboriginal**, is used broadly in this information package in describing the first Australians, and should be taken to mean Australian Aboriginal; Torres Strait Islander; and Indigenous peoples."

Please visit our website at www.lotterywest.wa.gov.au/grants for other grant information or ring Lotterywest on 9340 5270 or 1800 655 270 to discuss your proposal.

Who Can Apply for These Grants?

Lotterywest grants are guided by legislation that requires grants to be made to not-for-profit organisations or local government authorities for charitable or benevolent purposes.

You can apply for a grant to value our State's heritage if you are a **not-for-profit organisation** or a **local government authority**. Some grants have different eligibility requirements, which are outlined in the various information packages.

Individuals, private or for-profit organisations, government bodies and organisations with a statutory base are not eligible for this grant.



Valuing Our State's Heritage Grants

Valuing Our State's Heritage Grants aim to conserve important aspects of Western Australia's heritage. This grant area recognises our State's unique natural environment and heritage places, and acknowledges our diverse cultural identities.

Types of Proposals Supported

These grants support heritage proposals for:

- the interpretation of objects and places of heritage significance;
- the conservation of significant objects and places;
- the conservation of our natural environment;
- recording and sharing community histories;
- capital works, equipment, planning or project costs for heritage-related activities;
- the construction, conservation and interpretation of memorials that have community significance; and
- the maintenance and development of the language and culture of an ethnic group through classes held out of mainstream school hours.

There are separate information packages providing detailed information regarding some types of proposals:

- The ***Interpretation of Cultural Heritage Grants Information Package*** provides details about grants to help communities develop an understanding of the significance of their cultural heritage places and objects as a way of maintaining their sense of cultural identity and heritage.
- The ***Conservation of Cultural Heritage Grants Information Package*** provides details about grants to help community groups conserve part of the State's cultural heritage. Grants are available for urgent conservation work on places or objects of significant heritage value, as well as for the preparation of Conservation or Treatment Plans.
- The ***Gordon Reid Conservation of Natural Heritage Grants Information Package*** provides details about grants to support community groups in their efforts to restore, protect, manage or monitor their natural environment.
- The ***Community Histories Grants Information Package*** provides details about grants available to help communities to record and share their history, as a way of maintaining their sense of identity and heritage.

These information packages can be found via our website or we can mail a copy to you.

We may also consider:

- other initiatives that relate to important aspects of Western Australia's heritage. This might include capital works, equipment, planning or project costs for heritage-related activities.



- a proposal for an ethnic community school to maintain and develop the language and culture of an ethnic group.
- a proposal for a memorial that has community significance.

Information on Cultural Heritage General Grants for **Ethnic Schools** and for **Memorials** is included in this document.

Cultural Heritage - General Grants

We may consider proposals for capital works, equipment, planning or project costs for heritage-related activities where these fall outside what might be supported under the Conservation, Interpretation or Community Histories grant opportunity.

Applicants will need to demonstrate that:

- They are adhering to good historical/heritage/museum practice.
- They are seeking appropriate professional advice to shape their proposal.
- The local government authority or other partners, where appropriate, are supportive and/or providing assistance with the proposal.

All applicants are encouraged to discuss their proposal with a member of our grants team.

Requests from Museums or historical groups which have previously been submitted under the Cultural Groups Small Grants program will now be assessed under this grant area.

The assessment of an application will consider the broader community benefits of the heritage-related activity and how it encourages community interaction and involvement. Proposals that form part of a broader community development initiative will be well regarded.

Intending applicants are encouraged to discuss their proposal with relevant specialist organisations within the cultural heritage sector. These may include Museums Australia (WA), the Heritage Council and its Regional Advisers, the Museums Assistance Program at the Western Australian Museum and the Professional Historians Association.

Ethnic Schools

We may consider a proposal for an ethnic community school to maintain and develop the language and culture of an ethnic group through the provision of classes, held out of mainstream school hours.

Grants are available towards the cost of capital equipment such as computers, software, desks and chairs. Other items may also be considered.

Grants are generally not provided for administrative or recurrent costs, or for consumable items.

To apply for an Ethnic Schools grant, applicants must be a financial member of the Ethnic Schools Association of WA Inc.



The assessment of an application will consider the number of children involved in the language and culture program and the capacity of the school to meet its own requirements.

Memorials

We may consider a proposal for the construction, conservation and interpretation of memorials that have community significance.

Applicants must have:

- explored all alternative funding options; and
- demonstrated the significance of the memorial to the community.

Requests would need to demonstrate that:

- the proposal is the most appropriate and preferred community option to commemorate an aspect of its culture and heritage,

Grants will generally not be provided for:

- a memorial commemorating an individual; or
- the regular maintenance and upkeep of a memorial and its surrounds.

Other Memorial Grant Opportunities

Proposals for a memorial to commemorate an individual who had major Statewide significance or influence may be considered under the Special Initiatives Grants area. See the *Special Initiatives Grants Information Package* for more information on this grant area.

If an existing memorial with heritage significance requires work, a grant may be available under either the Conservation of Cultural Heritage or the Interpretation of Cultural Heritage grant areas. Refer to these information packages for more details on these grant areas.

For war memorials, communities must have accessed the Regional War Memorials Project funding from the Department of Veterans Affairs before making an application to Lotterywest.



Grants Process

Applications for a cultural heritage - general grant, ethnic school grant, memorial grant, community histories grant or Gordon Reid Conservation of Natural Heritage grant may be made to Lotterywest at any time.

Applications for Conservation of Cultural Heritage and Interpretation of Cultural Heritage are managed through annual grant rounds. The relevant grant information package provides details of the grants process and deadlines for these other Valuing Our State's Heritage grant areas.

Please note:

- Organisations not legally incorporated or not registered for GST can apply for single or multiple grants with a combined total of up to \$15,000 in any one financial year.
- Applications should be for more than \$1,000.

How to Start

If you think you have a suitable proposal for a **Valuing Our State's Heritage** Grant, you should speak to a member of the Lotterywest grants team (contact details are on the back page of this Information Package) to ensure this grant area is appropriate for your proposal. If you decide to proceed with an application, an application form can be downloaded from our website or we can mail it to you.

Completing the Application Form

After discussing your proposal and confirming its eligibility for a grant, you will need to complete a Lotterywest Application Form, an Additional Information Form (where necessary), as well as provide the documents requested in the application form. For Communities Histories Grant applications, you will need to complete an Expression of Interest rather than an application form.

Lodging Your Application

When you have completed your Application Form, you can either mail it to us or bring it into our office. Our address details are on the back page of this document.

If you have included all the required information, within approximately two weeks, you will receive a letter acknowledging that your application has been accepted and detailing how the process will proceed. If we need further information we will contact you.

How is your Application Assessed?

Your application will be assessed by a member of our grants team. As part of the assessment process, we will discuss your application with the nominated contact person. Some grant areas also have specialist panels or access external expertise to assist with



the assessment of applications. A recommendation will be submitted to the Lotterywest Board for its consideration, and then to the Premier for approval. This process, which ensures accountability for the grants we provide to the community, usually takes about four months.

All applicants will receive written advice on the result of their application.

Grant recipients will receive a Grant Approval letter advising of any special grant conditions. For example, submitting regular progress reports or advising Lotterywest of any changes in circumstances in relation to the project.

Acknowledging Lotterywest's Support

Grant recipients are generally encouraged to acknowledge the support they receive from Lotterywest; however potential promotion opportunities of Lotterywest will not influence the assessment outcome.

You might include the Lotterywest logo in brochures or other printed material/signage or hold a community event to 'launch' the project. The Grant Approval letter will let you know if we would like you to acknowledge Lotterywest.

If your proposal results in a report, Lotterywest will generally expect you to share your findings with other interested groups so that they may learn from your experience.

Who to Contact

For further information or to discuss ideas for projects please contact a member of our grants team.

Phone: 08 9340 5270
Toll Free: 1800 655 270
TTY: 08 9340 5236
Fax: 08 9340 5274
Email: grants@lotterywest.wa.gov.au
Web: www.lotterywest.wa.gov.au/grants

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