



ADDITIONAL INFORMATION FORM

Community Histories Grants

This Additional Information Form should be completed for requests for a Community Histories Grant.

Please attach this Additional Information Form to the Grant Application Form.

Before completing this form, applicants should read Lotterywest's Community Histories Grants Information Package.

Whilst the information provided in this Additional Information Form should be kept brief it should provide sufficient indication that the proposal is likely to meet all Assessment Criteria (as listed in the Community Histories Grants Information Package). You may also attach other relevant documents, if you think these are important to your proposal.

Please contact a member of our grants team for further information or to discuss ideas for a community history project.

Phone: (08) 9340 5270
Toll Free: 1800 655 270
TTY: (08) 9340 5236
Fax: (08) 9340 5274
Email: grants@lotterywest.wa.gov.au
Web: www.lotterywest.wa.gov.au/grants

Street Address: Lotterywest (Grants and Community Development)
74 Walters Drive
Osborne Park WA 6017

Postal Address: Lotterywest (Grants and Community Development)
P O Box 1113
Osborne Park WA 6917



Project planning - What are the key stages and tasks that must be completed in order to make the project a success? How long is the project likely to take and when do you anticipate that it will begin and end? How will materials/source documents collected be preserved and archived?

Relevant expertise - Outline the relevant expertise of the applicant organisation and of particular groups or individuals involved in the proposal, including that of researchers/writers or other consultants and any partnerships that have been formed. Include information that demonstrates your ability to manage the project.



Project costs – Provide a detailed budget for the entire community history project and which aspects are requested from Lotterywest. Include details of the budget items, a brief explanation of how the amount was calculated and the cost for the item excluding GST costs. Attach more information if necessary. Please note: You must provide two written quotes for the purchase of materials or items costing more than \$3,000, and one quote for items costing less than \$3,000. **Please do not include non-cash or in-kind contributions.**

Description	Basis of costing	Cost \$ (ex GST)
1		
2		
3		
4		
5		
6		
7		
TOTAL		

Proposed sources of funding – Specify the source of other contributions, to what aspects of the proposal they relate and whether potential or actual.

CONTRIBUTION BY APPLICANT \$ _____

AMOUNT REQUESTED FROM LOTTERYWEST \$ _____

Contribution by Others	Confirmed
Source: _____ \$ _____	Yes <input type="checkbox"/> No <input type="checkbox"/>
Source: _____ \$ _____	Yes <input type="checkbox"/> No <input type="checkbox"/>
Source: _____ \$ _____	Yes <input type="checkbox"/> No <input type="checkbox"/>

TOTAL PROJECT COST \$ _____

NB. Total Project Cost = Grant requested + Applicant contribution + Other contributions



Non-cash contributions - Describe the non-cash / in-kind contributions and their source.
Please do not assign a monetary value.

Additional information - Provide any additional information in support of your application you may wish to add.
