



Lotterywest Grants Information Package

Enhancing Community Development Initiatives

Children and Families Project Opportunities

This package provides not-for-profit organisations and local government authorities with information about Children and Families Grant Opportunities within the 'Enhancing Community Development Initiatives' grant area and more broadly. It provides a good starting point for organisations with a community development proposal to improve the well-being of children and families through local initiatives. Information on other grant areas is available from our website or by calling Lotterywest.

This package covers new information not previously provided by Lotterywest as a document.

You will find in this package:

- Information about Lotterywest Grants.
- An overview of the 'Children and Families' grant area.
- How to apply for a 'Children and Families' Project Grant.
- Assessment Criteria for 'Children and Families' Project Grants.
- Details about the Additional Information Form, which must be provided as an attachment to the Lotterywest Application Form.



Lotterywest

Thanks to the thousands of Western Australians who play our games, Lotterywest has been an important source of funds for the Western Australian community for over 70 years.

Profits from the sale of our games enable us to provide millions of dollars each year to WA's hospitals, sports, arts and community groups, to help build our community and improve the quality-of-life of Western Australians.

What is a Lotterywest Grant?

Lotterywest grants aim to assist community organisations to turn their ideas into reality. We see the grants we make as an investment, not only in the future of your organisation, but in the future of the Western Australian community as a whole.

Lotterywest grants should make a difference to a community. Our preference is for proposals that have come from, or been embraced by, a community, that will involve a wide cross section of people and will enhance the quality-of-life of Western Australians.

Lotterywest has five broad grant areas. These have come about in response to community priorities. Lotterywest grants will:

- Extend the capacity of not-for-profit organisations.
- Strengthen community service delivery.
- Enhance community development initiatives.
- Value our State's heritage.
- Advance participation in community life.

Within these grant areas we have developed information packages which provide information on common grant opportunities. We encourage you to look at the different packages to get a more detailed sense of the various opportunities.

In addition to community development grants for children and families we provide grants for a variety of purposes. Just a few examples include recreation for people with a disability, community celebrations, heritage and conservation, and for service enhancements for seniors, young people and children.

Our primary intent is to provide grants! Once we've confirmed your organisation's eligibility under our legislation, we work with the organisation to develop their proposal. We may also consider a small grant to further develop a proposal to a stage where the application can be assessed.

If your organisation has an idea, we encourage you to contact Lotterywest. Please refer to the contact details at the end of this document.



This Information Package

This information package provides an overview of the grant area '**Children and Families**' projects and information to help your organisation apply for a grant.

It also refers to more specific information packages on grants to support other community development initiatives.

*The term **Aboriginal**, is used broadly in this information package in describing the first Australians, and should be taken to mean Australian Aboriginal; Torres Strait Islander; and Indigenous peoples.*

Please visit our website at www.lotterywest.wa.gov.au/grants for other grant information or ring Lotterywest on 9340 5270 or 1800 655 270 to discuss your proposal.

Who Can Apply for These Grants?

Lotterywest grants are guided by legislation that requires grants to be made to not-for-profit organisations or local government authorities for charitable or benevolent purposes.

You can apply for a children and families community development grant if you are a **not-for-profit organisations or a local government authority**. Priority is given to organisations that are working with the people who are initiating and developing the project in the community.

Individuals, private or for-profit organisations, government bodies and organisations with a statutory base are not eligible for this grant.

Some grants have different eligibility requirements. These are explained in the various Lotterywest grant information packages.



Children and Families Project Grants

Lotterywest's 'Children and Families' project grants support initiatives to increase the health, well-being and development of children (up to 12 years of age) and maximise the participation of children, their families and carers in the community.

In offering this grant opportunity Lotterywest recognises that early childhood development is a growing concern and priority for action in the Western Australian community. There is strong evidence that the quality of start in life impacts significantly on outcomes in later years. Also, that early disadvantage has lifelong impacts, and good childhood projects are beneficial for vulnerable families, in particular infants and young children from disadvantaged families and especially Indigenous and culturally and linguistically diverse families.

Children and Families projects should create links between people, places, community groups and resources to improve access to the community by people who might not otherwise participate. For example, people living in a rural town with fewer opportunities, young parents, Indigenous and culturally diverse families, increasing the involvement of fathers and supporting the development of children their parents and carers.

Projects may seek to address (but are not limited to) the following types of issues and priorities:

- Establishing environments for children to engage in play based activities and active participation;
- Projects that support parents and carers in child development;
- Improving parenting skills and knowledge;
- Increasing family participation, particularly for those who face barriers to participating in the community;
- Improving the health and wellbeing in particular for Indigenous and Culturally and Linguistically Diverse families; and/or
- Supporting the social development and wellbeing of children and families.

Projects should:

- Help make a difference to a WA community and issue;
- Seek to bring about lasting change;
- Are community 'owned' and have strong community support;
- Help build a more inclusive community;
- Help build community capacity, self reliance and sustainability;

Where possible, projects should actively involve people from the target group(s) in the project and decision making. Activities must be accessible and affordable to people with low incomes.

Projects must be time limited - that is have a beginning and end date. Lotterywest support may be provided for up to three years, depending on the nature of the project. Short term projects can also be supported e.g., up to six months.



Projects costs may include:

- Operating costs such as wages, administrative costs, professional fees, travel and other expenses.
- Capital and equipment costs (on a one-off basis), depending on the length of the project.

Project grants will generally not be made for:

- Ongoing projects or programs.
- Replacement funding for a service, program or project for which funding from another source has ended.
- Addressing an area of need that is the responsibility of particular government department/s.
- Projects where there are no administrative or other infrastructure in place to support the management of the project including good governance.

Examples of Projects that may be Supported

Examples of projects that Lotterywest has supported are provided below. Applicants are encouraged to develop new and innovative initiatives relevant to their community and its priorities.

- The Bold Park REmida Creative Re-Use project; a cultural and educational project where waste materials are recycled as a community resource for creative expression and conservation.
- The Newman Neighbourhood project developed a greater community focus on the early years and developed long term planning of activities for families and young children in the Town of Newman and outlying Aboriginal communities; building on existing local capacity and interagency collaboration.
- The Dads and Kids Together project supported improved relationships and fostered community links for fathers and their children who had been separated for periods of time and had not developed a strong relationship either together or with the community.
- The Baby Families and Schools Together (FAST) project in Belmont and Midland; targeting young children (aged 0 to 3 years) and their parents to build resilience and protective factors for the child and foster community connectedness for otherwise isolated families.
- The ASSETTS Families in Cultural Transition Project enabled refugee families to understand and develop more confidence in the local environment and encouraged greater participation in the local community.
- Aboriginal Mothers, Babies and Families Early Years Project within the City of Swan. The aim of the project is to improve the quality of life of Aboriginal women and children in the early years through culturally appropriate service delivery.



Children and Families Project Grants Assessment Criteria

The following factors will inform our assessment of your application:

- Who or what the project is targeting, and why.
- Whether the project will have lasting benefits.
- Whether the project will help build community networks and inclusion.
- The project plan, its key stages, activities to be undertaken and the project timeframe.
- The extent of collaboration with relevant stakeholders.
- The budget and resource needs, including contributions from other partners.
- The expertise available to the project.
- How the project will be managed.
- How the project will be monitored and evaluated.
- What will happen after the grant ends.

Additional Grants to Support Children and Families

Lotterywest can support Children and Family Services and Organisations for their infrastructure needs. Refer to our **Strengthening Community Service Delivery Overview Information Package** for more information and application requirements.

Camps – Lotterywest can support not-for-profit groups that organise camps for children, families and carers who would without our support, be excluded from this type of experience. Refer to our **Advancing Participation in Community Life Overview Information Package** for more information and application requirements.

Lotterywest can also provide a grant towards the cost of installing or developing a **community playground or skate park**, where support is also provided by other stakeholders. Priority will be given to rural and regional areas. Refer to our **Advancing Participation in Community Life Overview Information Package** for more information and application requirements.

Other Lotterywest Grant Opportunities

We have developed some specific information packages and additional information forms for other **community development initiatives**. These are available on our website or by calling Lotterywest and are listed below:

- The *Gordon Reid for Youth Grants Information Package* provides details about grants toward youth development for young people over 12 years of age.
- The *Social Research Grants Information Package* provides details about grants available to undertake research that investigates social issues impacting on the wellbeing of the Western Australian community.
- The *Active Participation Grants Information Package* provides details about grants seeking to advance participation in community life through recreation. This grant



area may support projects that aim to facilitate long-term change as well as 'one-off' initiatives such as weekend or holiday projects.

If your proposal does not seem to fit these grant areas, we may have an alternative information package that may be more relevant. The following packages provide a good overview of other Lotterywest grant areas:

- *Extending the Capacity of Not-For-Profit Organisations Information Package.*
- *Strengthening Community Service Delivery – Overview of General Grant Opportunities Information Package.*
- *Valuing our State's Heritage - Overview of General Grant Opportunities Information Package.*
- *Advancing Participation in Community Life – Overview of General Grant Opportunities Information Package.*

In addition:

- Requirements for grants towards an item of equipment may be found in the *General Equipment Grants Information Package.*
- Requirements for grants towards a project may be found in the *Project Grants Information Package.*
- Requirements for grants towards a vehicle may be found in the *Vehicles Grants Information Package.*

Grants Process

Lotterywest invites applications for Children and Families Grants at any time throughout the year.

Please note:

- Organisations not legally incorporated or not registered for GST can apply for single or multiple grants with a combined total of up to \$15,000 in any one financial year.
- Applications should be for more than \$1,000.

How to Start

If you think you have a suitable proposal for a Children and Families Grant, you should speak to a member of our grants team (contact details are on the back page of this Information Package) to ensure this grant area is appropriate for your proposal. If you decide to proceed with an application, the relevant application forms can be downloaded from our website or we can mail them to you.



Completing the Application Form

After discussing your proposal and confirming its suitability for a grant, you will need to complete a Lotterywest grant application form, complete the Project Grants Additional Information Form and provide the documents requested.

Lodging Your Application

When you have completed your Application, you can either mail it to us or bring it into our office. Our address details are on the back page of this document.

If you have included all the required information, within approximately two weeks, you will receive a letter acknowledging that your application has been accepted and detailing how the process will proceed. If we need any further information we will contact you.

How is your Application Assessed?

Your application will be assessed by a member of our grants team. As part of the assessment process, we will discuss your application with the nominated contact person. A recommendation will be submitted to the Lotterywest Board for its consideration, and then to the Premier for approval. This process, which ensures accountability for the grants we provide to the community, usually takes about four months.

All applicants will receive written advice on the result of their application.

Grant recipients will receive a Grant Approval letter advising of any special grant conditions. For example submitting regular progress reports or advising Lotterywest of any changes in circumstances in relation to the project.

Acknowledging Lotterywest's Support

Grant recipients are generally encouraged to acknowledge the support they receive from Lotterywest; however potential promotion opportunities of Lotterywest will not influence the assessment outcome.

You might include the Lotterywest logo in brochures or other printed material/signage or hold a community event to 'launch' the project. The Grant Approval letter will let you know if we would like you to acknowledge Lotterywest.

If your proposal results in a report, Lotterywest will generally expect you to share your findings with other interested groups so that they may learn from your experience.



Who to Contact

For further information or to discuss ideas for projects please contact a member of our grants team.

Phone: 08 9340 5270
Toll Free: 1800 655 270
TTY: 08 9340 5236
Fax: 08 9340 5274
Email: grants@lotterywest.wa.gov.au
Web: www.lotterywest.wa.gov.au/grants

Street Address: Lotterywest (Grants and Community Development)
74 Walters Drive
Osborne Park WA 6017

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